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STATE OF MICHIGAN, COUNTY OF CHARLEVOIX  
VIRGINIA M MARME, REGISTER OF DEEDS

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**BOARD RESOLUTION AND PROOF OF NOTICE**

**THIS BOARD RESOLUTION AND PROOF OF NOTICE** is made and executed on this 8<sup>th</sup> day of August, 2013, by the C&O Club Association, a Michigan non-profit corporation, with offices located at 121 C&O Club Drive, Charlevoix, Michigan 49720 (hereinafter referred to as the "Association").

**RECITALS**

A. The Association is a nonprofit corporation organized under Michigan law, which is comprised of the Co-owners of the C&O Club, Charlevoix County Condominium Subdivision Plan No. 64 (the "Condominium").

B. The Association is, pursuant to the Master Deed of the Condominium recorded at Liber 338, Pages 277 through 346, inclusive, of Charlevoix County Records, and subsequent amendments thereto, authorized and duty bound to "administer, operate, manage and maintain the Condominium."

C. Article XX, Section 3 of the Bylaws of the Association ("Bylaws") contained in the Master Deed, as subsequently amended, provides a schedule for fines for violations of the provisions of the Condominium Documents. That section further provides:

The Association, acting through its Board of Directors, may increase or decrease the fine schedule set forth above by Board resolution after giving prior written notice to the co-owners of the proposed change. The resolution and a proof of notice shall then be recorded in Oakland County [sic] records and the new schedule shall be effective upon recording.

D. On April 21, 2013, the Board of Directors of the Association, by unanimous written consent, adopted the following resolution:

RESOLVED, the following changes for payment of Annual Assessments under Article II, Section 3 Apportionment of Assessments and Penalty for Default.

It has been established that the payment of the Annual Assessment for Unit owners is in the form of a lump sum at the beginning of the year. The C&O Board of Directors has agreed to establish a fee for members who request a quarterly payment schedule instead of the one-time annual payment.

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A penalty fee of \$25 per quarter or \$100 a year will be assessed to any unit that requests to have a quarterly payment option, starting January 1, 2014.

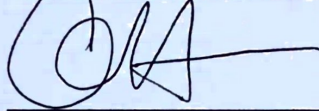
This rule is subject to change at the discretion of the Board of Directors.

**NOW, THEREFORE, TAKE NOTICE** that:

1. The Board of Directors adopted the foregoing resolution.
2. The Board of Directors gave prior written notice of the proposed change to the Co-owners by e-mail (as permitted under the Bylaws, as amended) on August 8, 2013. This statement constitutes proof of such notice.

**IN WITNESS WHEREOF** this Board Resolution and Proof of Notice has been made and executed as of the date set forth above.

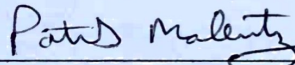
**"ASSOCIATION"  
C&O Club Association**



**By: Chris Helstrom  
Its: President**

**STATE OF MICHIGAN            )**  
  **) ss**  
**COUNTY OF CHARLEVOIX    )**

On this 8th day of August, 2013, the foregoing Board Resolution and Proof of Notice was executed and acknowledged before me by Chris Helstrom, President for and on behalf of the C&O Club Association.

  
\_\_\_\_\_  
Patrick Malewitz, Notary Public  
Charlevoix County, Michigan  
My commission expires: 3-6-2015

**DRAFTED BY/RETURN TO:**  
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